



## EMBASSY OF GRENADA

### APPLICATION REQUIREMENTS FOR FIRST-TIME APPLICANTS CARIBBEAN COMMUNITY GRENADA MACHINE READABLE PASSPORT

- 1 **Please read and follow instructions at the top of application form.**
- 2 Applicant **MUST** also complete the **First Time Applicants Questionnaire** and attach to application.
- 3 Applicant **MUST** sign the form in the space provided above **Section 1** and in **Section 10**.
- 4 Applications **MUST** be handwritten, using a **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
- 5 Applicant **MUST** complete Sections **1, 3, 4, 5, 7, & 10** and **if applicable** Sections 2, 8, and 9.
- 6 Applicants who are married, divorced or separated **MUST** also complete Section 2.
- 7 **Section 11: – Recommender, MUST** be a **notary public or attorney at law** and **MUST** also endorse the reverse side of **ONE** of applicant's photos as indicated in the instructions on the first page of the application. See Section on **Photographs** of Passport Application for details (*"I certify that this is a true likeness of the passport holder Mr./Mrs./Ms. ...."*). Recommender cannot be a relative (*direct or in-law*) of the applicant.
- 8 Two passport size pictures no more than **3** months old **MUST** be submitted with application. The **Recommender** in **Section 11 MUST** endorse the reverse side of one of the pictures. See **Item 7** above for details.
- 9 **Specifications for photographs:**
  - i. No glasses.
  - ii. No hair bands visible.
  - iii. No big earrings.
  - iv. Ears must be visible.
  - v. Hair must be away from face and not covering the forehead.
  - vi. Chest must be covered.
- 10 Children under the age of 16 years **MUST** have written consent of parent/legal guardian when applying for a passport.
- 11 **Applicants** if *married*, **MUST** supply their **ORIGINAL** Marriage Certificate. If *divorced* please supply **ORIGINAL** Divorce Decree. **All documents will be returned with new passport.**
- 12 Applicant **MUST**:
  - i. Submit with your application, you **PARENT(S) ORIGINAL** Birth Certificate (if born outside Grenada), **and**
  - ii. Submit with your application, your **ORIGINAL** Birth Certificate, **and**
  - iii. Submit with your application, Certificate of Naturalization or Registration (*if applicable*), **and**
  - iv. Submit with your application, **ORIGINAL** Marriage Certificate (*if applicable*), **or**  
Submit with your application, **ORIGINAL** Divorce Decree (*if applicable*)

PLEASE READ ALL INSTURCTIONS ON APPLICATION FORM FOR FURTHER DETAILS

<b>Caribbean Community Grenada Passport Fee Schedule <i>within the USA</i></b>	
<b>Item</b>	<b>Fees</b>
New Caribbean Community Grenada Passport (32 pages)	US\$250.00

<b>Return Postage and Handling Fees <i>within the USA</i></b>	
Overnight Express Mail	US\$20.00

<b>Return Postage and Handling Fees <i>outside the USA</i></b>	
International Express Mail	US\$60.00

<p><b><u>NO</u> Personal or Company Checks are Accepted Cash Accepted IN PERSON ONLY Certified Checks and Money Orders (Payable to Embassy of Grenada)</b></p> <p><b>Passport Application Fees and Courier Fees <u>MUST</u> be Separate Money Orders or Entire Application will be Returned</b></p>	
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**FIRST TIME APPLICANTS MUST APPEAR IN PERSON FOR INTERVIEW:**

**Embassy of Grenada  
Consular Section**  
1701 New Hampshire Avenue, NW  
Washington, DC 20009

Please Visit  
<http://www.grenadaembassyusa.org/consulate/schedule/>  
to schedule an interview

Appointments Available  
Monday - Friday between 10:00am and 1:00pm