

**Obtaining an Apostille for a Document in Grenada**

1. An Apostille of an original Grenadian document is the verifying that the signature on the original document is a true and correct signature on the document.
2. You will need to acquire the ORIGINAL of the document to be Apostilled.
3. Complete the following:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Requestor's Last Name:**  Enter Last Name | | **Requestor's First Name:**  Enter First Name | | | **Requestor's Middle Name:**  Enter Middle Name |
| **Date of Request:**  Enter Request Date | **Cellular No.:**  Enter cellular no. | | **E-Mail Address:**  Enter e-mail address | | |
| **Mailing Address:**  Enter Address 1 | | | | | |
| Enter Address 2 | | | | | |
| Enter City, State, Zip, Country | | | | | |
| **Request being made for (*if requestor above is other than Grenadian)*:**  Enter Grenadian on whose behalf request is made | | | | **Date of Birth:**  Enter Grenadian's date of birth. | |
| **Place of Birth (Parish):**  Enter birth parish of Grenadian | | | |  | |

1. The cost to have a document Apostilled is **US$8.00** per document. If you need multiple copies, multiply the amount needed by US$8.00.
2. The cost to have the Apostille **expedited** is **US$10.00** per document. If you need multiple copies, multiply the amount needed by US$10.00.
3. The cost to have the completed document forwarded from Grenada to you (*within the United States*) is **US$75.00**.
4. Only cash accepted at the Government Treasury where payments are made.

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1. **St. George’s University (SGU) students** please include together with this form, your ORIGINAL document to be Apostilled and the appropriate cash amount based on the rates above. SGU will return your documents to you. Please forward your documents by **Express Mail** to:

**Ms. Tracy Shabazz**

St. George’s University

Office of the Dean of Basic Sciences

True Blue

St. George’s

GRENADA

**Tel.** (473) 444–4175.

1. Government of Grenada documents (*ORIGINAL document to be Apostilled, this form and cash*) are to be forwarded by **Express Mail** to:

Ministry of Foreign

**Attn: Permanent Secretary**

Ministerial Complex, 4th Floor

Botanical Gardens

Tanteen

St. George’s

GRENADA

W. I.

**Tel**. (473) 440–2640

**Email:** [registry@mofa.gov.gd](mailto:registry@mofa.gov.gd)